



MEMO:

To: Michigan Manufacturers Association Clients
From: Michigan Manufacturers Association Service Corporation

Re: Spectera, Inc. Vision Care Program, Group Information and Application Procedure

As of January 1, 2003, Michigan Manufacturers Association Service Corporation has selected Spectera, Inc. as the preferred vision carrier. To have your client participate in a vision care program, please follow these simple steps.

1. Your client has the option of choosing the premium plus plan or the premium plan. Once your client has decided on the plan design, you will need to complete two documents.
2. The two documents your client needs to complete are the group information form and the group application. Please complete the red highlighted areas of the group information as well as the red highlighted areas of the appropriate application.
3. The completed documents should be returned to Tonya Vakili. Questions concerning these documents should be directed to Tonya Vakili at (517) 487-8523.
4. Michigan Manufacturers Association Service Corporation will handle the eligibility transmission and premium payments between your client and Spectera.